



CHAPTER MEETING MINUTES
November 20, 2023
Chapter House

Presiding: President, **Diane Mackin**
Recording Secretary, **Billie Tolman**
Parliamentarian, **Val Mercer**

Diane Mackin: Welcome and Call to Order

Speaker: **Natasha Thomas, Community Health Access Team (CHAT)**

Recording Secretary, **Billie Tolman**

MOTION: I move to approve the minutes of the October 16, 2023, Regular Chapter Meeting held at the Chapter House.

PASSED

Officers' Reports

President, **Diane Mackin**

President-Elect, **Liz Quealy**, Reporting

MOTION: I move to hire a Thrift Shop Manager in April 2024 with a maximum budget of \$73,000.

MOTION PASSED

MOTION: I move a Human Resource Committee be appointed by and report to the President annually; the committee shall be responsible to manage employee and volunteer workplace issues.

MOTION WITHDRAWN

1st VP, Philanthropic Programs, **Ana Facelli**, reporting (also reporting: **Geri Mineau and Marilyn Hildebrand**)

2nd VP, Community Relations, **Lu Anne Lewis**. Reporting

- Due to a scheduling conflict, the Mountain Land Fundraising Event has been moved to February 29, 2024.

3rd VP, Member Services, **Debbie Wilkerson (Diane Mackin reporting)**

- The December 11, 2023, holiday luncheon has been moved to the Hoof & Vine Restaurant. There will be an optional ornament exchange at the luncheon.

Treasurer, **Jackie Daniels**, Reporting

	<u>Current Year</u>	<u>Prior Year</u>
Total YTD Ordinary Revenue through 10/30/23	\$ 464,090	\$ 491,705
Total YTD Expense through 10/30/23	\$ 784,775	\$ 538,236
Net Ordinary Income	\$(320,685)	\$ (46,532)
Thrift Shop Revenue for 10/01/23 – 10/31/23	\$ 379,370	\$ 362,196
Thrift Shop Revenue for October 2023	\$ 85,684	\$ 486,530
Total Cash in Bank Accounts as of 10/31/23	\$1,054,058	\$1,068,307
Total Invested Assets as of 10/31/23	\$ 481,539	\$ 456,681
Total Cash plus Invested Assets	\$1,535,597	\$1,524,988

MOTION: I move to increase the Fiscal Year 2023-2024 Budget by \$215,000 to \$1,481,600. The increase would be distributed as follows:

Assistees Turning Compassion into Action	\$ 5,000
Brighter Tomorrows	\$ 5,000
Consociates Programs – various	\$ 40,000
Operation School Bell	\$ 20,000
Scholarship Program	\$125,000
Thrift Shop	\$ 20,000
	\$215,000

MOTION PASSED

Standing Committee Reports

Bylaws, **Linda Stimpson**, Reporting

MOTION: I move to approve the revisions to the Standing Rules dated November 2023 as accepted and advanced by the Board.

MOTION PASSED

Strategic Planning, **Carol Coulter**, No Report

Technology, **Ann Staples**, Reporting

- Barbara Engen will present a tutorial on how to use the ALSLC website on Wednesday, November 29, at 10:30 at the Chapter House. New members are encouraged to attend, but all members are welcome.

Thrift Shop, **Trish Oba**, Reporting

MOTION: I move to approve the transfer of \$4,000 from the capital budget to the Thrift Shop for the north wall display project.

MOTION PASSED

Assistees, **Kim Shemwell**, No Report

Consociates, **Tiffany Hall**, No Report

Unfinished Business

Motions placed on the floor at the October 16, 2023, Meeting

MOTION from Finance

I move to add Bylaws Article 10 Finance 10.09 Contracts. The President and Recording Secretary shall sign all contracts for the corporation in advance of any payment.

MOTION PASSED

MOTION: from the Board officers and the Elective Standing Committee Chairs:

I move to accept and advance the revisions to the Assistance League of Salt Lake City Bylaws for membership vote as follows: (Notice, vote on November 20, 2023, Regular Meeting)

(a)

1. Delete in Article 6.08(l) Treasurer "the First and other" but retain Assistant Treasurers.
2. Delete in Article 8.01(i) Thrift Shop "the First" and replace with "an" Assistant Treasurer.
3. Delete in Article 8.03(f)(1) Finance Committee, Finance "First and other" but retain remaining wording regarding Assistant Treasurers."
4. Delete Article 8.03(f)(2) First Assistant Treasurer and "The First Assistant Treasurer" and replace it with "One Assistant Treasurer shall assist the Treasurer and record Thrift Shop finances and serve as a member of the Finance Committee and the Thrift Shop (b)

(b)

Revise ALSLC chapter bylaws to remove references to National Assistance League's bylaws, policies, procedures and standards in Article 2.02(g) and 11.02(a).

1. Article 2.02 will read: *This organization shall support the purpose of National Assistance League.*
2. The last sentence in Article 11.02(a) will read: *Auxiliary policies and standards shall not conflict with the bylaws, policies, procedures, and standards of the chapter.*

(c)

Revise Articles 4.07 and 9.03, Conduct of Meetings, delete: including through the use of: replace with *including but not limited to electronic meetings.*

(d)

Revise Bylaws 5.02 Assisteens Board member's title: delete Assisteens Chapter/Auxiliary Liaison: replace with *Assisteens Liaison.*

(e)

Add Bylaws Article 10 Dues and Fees add:

10.02 Dues are nonrefundable, except as deemed necessary after a failed background check.

MOTION PASSED

Adjourned.

Diane Mackin

Diane Mackin, President

Billie Tolman

Billie Tolman, Recording Secretary

Actions of the Board

MOTION: I move to appoint Debbie Wilkerson as chair of Member Services.

MOTION: I move to adopt the consolidated Consociates Philanthropic Policy, which includes Assault Survivor Kits® and Baby Bundles.

MOTION: I move to accept the revised redlined Thrift Shop Policy dated November 2023.

Motions

MOTION: I move to approve the revisions to the Standing Rules dated November 2023 as accepted and advanced the Board

MOTION: I move to approve the revisions to the Bylaws as accepted and advanced by the Board.

**MOTION from Finance
i move to add Bylaws Article 10 Finance 10.09 Contracts. The President and Recording Secretary shall sign all contracts for the corporation in advance of any payment.**

Chapter Calendar

<u>November 29</u>	Consociates, Chapter House 5:00 p.m.
<u>December 2023</u>	
No Meetings	
December 6	Assisteens, 6:00 p.m.
December 11	Holiday Luncheon, Hoof and Vine, 10:30 a.m.
<u>January 2024</u>	
January 10	Assisteens, Chapter House 6:00 p.m.
January 15	Board Reports Due
January 18	Board Meeting, Chapter House 9:30 a.m.
January 22	Chapter Meeting, Chapter House 10:00 a.m.
January 24	Consociates, Chapter House 5:00 p.m.

February 2024

February 14 Assisteens, Chapter House 6:00 p.m.
February 19 Board Reports Due
February 22 Board Meeting, Chapter House 9:30 a.m.
February 26 Chapter Meeting, Chapter House 10:00 a.m.
February 28 Consociates, Chapter House 5:00 p.m.

March 2024

March 11 Board Reports Due
March 14 Board Meeting, Chapter House 9:30 a.m.
March 18 Chapter Meeting, Chapter House 10:00 a.m.
March 20 Assisteens, Chapter House 6:00 p.m.
March 27 Consociates, Chapter House 5:00 p.m.

April 2024

April 8 Board Reports Due
April 11 Board Meeting, Chapter House 9:30 a.m.
April 15 Chapter Meeting, Chapter House
April 24 Consociates, Chapter House 5:00 p.m.

May 2024

May 8 Assisteens
May 13 Board Reports Due
May 16 Joint Board Meeting TBD
May 20 Annual Meeting TBD
May 22 Consociates, Chapter House 5:00 p.m.