



## CHAPTER MEETING MINUTES

August 21, 2023

Chapter House

Presiding: President, **Diane Mackin**  
Recording Secretary, **Billie Tolman**  
Parliamentarian, **Valerie Mercer**

**Diane Mackin:** Call to Order

Recording Secretary, **Billie Tolman**

**MOTION: I move to approve the minutes of the Chapter Meeting held June 19, 2023.**

MOTION PASSED

### Unfinished Business

The following motions were placed on the floor at the June 19, 2023, Chapter meeting to be voted on at the August 21, 2023, Chapter Meeting:

**MOTION: I move to amend ALSLC Bylaws Article 8.02 Elective Standing Committees (h) Technology.**

**Replace Digital Marketing with Email Marketing and delete Social Media Administrator.**  
MOTION PASSED

**MOTION: I move to amend Bylaws 8.03 (a) (3) Brighter Tomorrows. Add “and other personal supplies” after clothing and add “If a need arises within an agency that has an agreement with this program, additional goods may be provided as funds are available.”**  
MOTION PASSED

**MOTION: I move to amend ALSLC Bylaws:**

**Article 6.03(b) First Vice President, Philanthropic Programs. Add “Educational Scholarships,” after Brighter Tomorrows.**

**Article 8.02(a) Elective Standing Committees, Philanthropic Programs. After Brighter Tomorrows, add “Educational Scholarships.”**

**Article 8.03(a) Appointive Standing Committees, Philanthropic Programs Committees. Add (4) Educational Scholarships. “This committee shall be composed of the Chair and**

**members as deemed necessary to administer the Assistance League of Salt Lake City Scholarships program.” Renumber the subsequent sections of 8.03.**

MOTION PASSED

President, **Diane Mackin**

Circle Fund Campaign – Information will be included in next month's Agenda

Flu Shots will be given at the September 18, 2023, Chapter meeting. If interested, put your name on the sign-up sheet distributed at today's meeting.

The Assistance League Regional Conference will be held October 6 – 8, 2023, in Denver, Colorado. If interested in attending, contact Diane.

Best of Millcreek – Please vote for the Assistance League in Millcreek's Annual Community Choice Awards in the following categories: Best Retail, Best Non-profit, and Best Place to Work.

Officers' Reports

President-Elect, **Liz Quealy**

**MOTION: I move to approve the House Operations proposal to install a new closet and cabinets at the Chapter House. Cost is estimated not to exceed \$20,000.**

**MOTION PASSED**

1<sup>st</sup> VP, Philanthropic Programs, **Ana Facelli and Geri Mineau**

More help is needed by the Brighter Tomorrows committee. Please contact Ana if you can help.

Operation School Bell will be ready to start filling bags soon. Please check your emails for dates.

2<sup>nd</sup> VP, Community Relations, **Lu Anne Lewis**

Help is needed preparing Donor Acknowledgements and working on the Annual Appeal. Please contact Lu Anne if you can help.

A chair is needed for Special Events. Please contact Lu Anne if you can help.

3<sup>rd</sup> VP, Member Services, **Kathy Ogden**

Treasurer, **Jackie Daniels**

	<u>Current Year</u>	<u>Prior Year</u>
Total YTD Ordinary Revenue through 07/31/23	\$ 166,582	\$ 151,454
Total YTD Expense through 07/31/23	\$ <u>461,132</u>	\$ <u>191,192</u>
Net Ordinary Income	\$ (294,550)	\$ (39,738)
Thrift Shop Revenue for 06/01/2023 – 07/31/2023	\$ 133,075	\$ 121,186
Thrift Shop Revenue for July 2023	\$ 63,506	\$ 62,340

Total Cash in Bank Accounts as of 07/31/23	\$ 1,040,076	\$ 1,063,277
Total Invested Assets as of 07/31/23	\$ <u>522,432</u>	\$ <u>488,818</u>
Total Cash plus Invested Assets	\$ 1,562,508	\$ 1,552,095

**MOTION: I move to reallocate \$13,200 from unallocated Program Expense to the following Programs:**

Assisteens	\$ 2,500
Book Bank	15,000
Brighter Tomorrows	700
Operation Healthy Teeth	(30,000)
Operation School Bell	<u>25,000</u>
	13,200

**There will be no change to the overall budget since the money is coming from Unallocated Program Expense.**

**MOTION PASSED**

**Bylaws, Linda Stimpson**

**Strategic Planning, Carol Coulter**

**Technology, Ann Staples**

**Thrift Shop, Trish Oba**

More help is needed at the Thrift Shop. The goal is to add five volunteers in the front of the shop and five in the back. All members are encouraged to volunteer, and Thursdays will be considered "Training Thursdays" to provide extra help for those who haven't volunteered before or who need a refresher.

**Assisteens, Kim Shemwell**

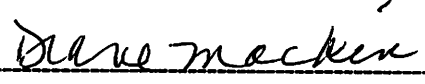
**Consociates, Tiffany Hall**

**New Business – None**

**Meeting adjourned.**

**Actions of the Board**  
**Board Passed August 17, 2023**  
**No Member Vote Needed**

**MOTION: I move to approve the 2022-2023 Audit Report and Financial Statements as presented by Eide Bailly at the August 17, 2023, Board Meeting.**

  
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**Diane Mackin, President**

  
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**Billie Dolman, Recording Secretary**

## 2023-2024 Chapter Calendar

### June 2023

June 19

June 28

Chapter Meeting, Murray Park, Pavilion #4, 10:00 a.m.  
Consociates, Chapter House 5:00 p.m.

### July 2023

No Meetings

### August 2023

August 21

August 23

Chapter Meeting, Chapter House 10:00 a.m.  
Consociates, Chapter House 5:00 p.m.

### September 2023

September 14

September 20

September 18

September 27

September 30

Board Meeting, Chapter House, 9:30 a.m.  
Assisteens, Chapter House 6:00 p.m.  
Chapter Meeting, Chapter House 10:00 a.m.  
Consociates, Chapter House 5:00  
Woman of Distinction Luncheon

### October 2023

October 11

October 12

October 16

October 25

Assisteens, Chapter House 6:00 p.m.  
Board Meeting, Chapter House 9:30 a.m.  
Chapter Meeting, Chapter House 10:00 a.m.  
Consociates, Chapter House 5:00 p.m.

### November 2023

November 15

November 16

November 20

November 22

Assisteens, Chapter House 6:00 p.m.  
Board Meeting, Chapter House 9:30 a.m.  
Chapter Meeting, Chapter House 10:00 a.m.  
Consociates, Chapter House 5:00 p.m.

### December 2023

December 6

Holiday Luncheon

Assisteens, Chapter House or Utah Refugee Connection 6:00 p.m.  
TBD

### January 2024

January 10

January 18

January 22

January 24

Assisteens, Utah Food Bank 6:00 p.m.  
Board Meeting, Chapter House 9:30 a.m.  
Chapter Meeting, Chapter House 10:00 a.m.  
Consociates, Chapter House 5:00 p.m.

### February 2024

February 14

February 22

February 26

February 28

Assisteens, Chapter House 6:00 p.m.  
Board Meeting, Chapter House 9:30 a.m.  
Chapter Meeting, Chapter House 10:00 a.m.  
Consociates, Chapter House 5:00 p.m.

### March 2024

March 14

March 18

Board Meeting, Chapter House 9:30 a.m.  
Chapter Meeting, Chapter House 10:00 a.m.

March 20  
March 27

Assistees, Chapter House 6:00 p.m.  
Consociates, Chapter House 5:00 p.m.

April 2024

April 11  
April 15  
April 24

Board Meeting, Chapter House 9:30 a.m.  
Chapter Meeting, Chapter House 10:00 a.m.  
Consociates, Chapter House 5:00 p.m.

May 2024

May 5  
May 16  
May 20  
May 22

Assistees, TBA  
Joint Board Meeting TBD  
Annual Meeting TBD  
Consociates, Chapter House 5:00 p.m.