



REGULAR MEETING MINUTES

March 18, 2024

Chapter House

Presiding: President **Diane Mackin**
Recording Secretary: **Billie Tolman**
Parliamentarian: **Val Mercer**

Diane Mackin: Welcome and Call to Order

Speaker: Kellie Mieremet, Community Engagement Manager, The INN Between

Recording Secretary, Billie Tolman

MOTION: I move to approve the minutes of the February 26, 2024, Regular Meeting held at the Chapter House.

PASSED

Officers' Reports

President, Diane Mackin – Report Filed

- The Human Resources Committee is continuing to interview applicants for the position of Thrift Shop Retail Manager.

President- Elect, Liz Quealy – No report

1st VP, Philanthropic Programs, Ana Facelli – Reporting

- Operation School Bell still needs help. If you're interested, please contact Marilyn Hildebrand.
- There will be three more opportunities to assist at Old Navy this spring. Members will receive an email asking for volunteers. Please contact Heidi Makowski if you are interested.

2nd VP, Community Relations, Lu Anne Lewis – Reporting

3rd VP, Member Services, Debbie Wilkerson – Reporting

- Twelve to 14 volunteers are needed to serve lunch at St. Vincent's starting at 10:45 a.m. on May 10.
- There will be a tour of the State Capitol on May 13, 2024, at 2:00 p.m. There is no limit on the number of people that can attend.

- The Annual Meeting, which will be held at the University Park Marriott, will be an Italian buffet. An announcement will be sent in mid-April. Be sure to respond before the deadline because no late registrations will be accepted.
- Please submit your volunteer hours for the current fiscal year before May 31; otherwise, they won't be counted.

Treasurer, Jackie Daniels – Judy Hale Reporting

	<u>Current Year</u>	<u>Prior Year</u>
YTD Ordinary Revenue through 2/29/24	\$ 985,346	\$ 907,949
Total YTD Expense through 2/29/24	\$1,242,967	\$ 788,468
Net Ordinary Income	\$ (257,621)	\$ (119,481)
Thrift Shop Revenue for 06/01/2023 – 2/20/24	\$ 675,513	\$ 646,760
Thrift Shop Revenue for February 2024	\$ 75,743	\$ 68,940
Total Cash in Bank Accounts as of 2/29/24	\$1,059,157	\$1,249,724
Total Invested Assets as of 2/29/24	\$ 551,789	\$ 485,908
Total Cash plus Invested Assets	\$1,610,946.	\$1,735,632

**Motion: I move to approve the 2024-2025 Operating Budget of \$1,444,075.
MOTION WILL REMAIN ON THE FLOOR FOR 30 DAYS.**

**MOTION: I move to approve the 2024-2025 Capital Budget in the amount of \$110,000.
MOTION WILL REMAIN ON THE FLOOR FOR 30 DAYS.**

Bylaws, Linda Stimpson – Reporting

Strategic Planning, Carol Coulter – No report

Technology, Ann Staples – No report

Thrift Shop, Trish Oba – Reporting

Assisteens, Kim Shemwell – No report

Consociates, Tiffany Hall – No report

Unfinished Business

MOTION: I move to establish a Human Resources appointive Standing Committee in the bylaws as

After 8.03(g), add 8.03(h) Human Resources Committee. This committee shall be composed of the Chair and members as deemed necessary to serve in an advisory role to the Board

and others. This committee shall assist with and/or oversee human resources activities, including recruitment of paid staff, compensation, performance evaluation, and employee/member relations. The President and President-Elect shall be members of this committee. The President shall serve as the committee representative to the Board.
PASSED

MOTION: I move to revise Bylaws Article 5 Nominations and Elections, Section 5.01 Nominating Committee by replacing the last sentence “The Recording Secretary shall call the first meeting of the Nominating Committee” with “The previous year’s Nominating Committee Chair shall call the first meeting of the Nominating Committee for the ensuing year.”
PASSED

MOTION: I move to revise Bylaws Recording Secretary Article 6.07 by deleting (g) “Call the first meeting of the Nominating Committee.”
PASSED

New Business

Nominating Committee – Debbie Wilkerson

MOTION: In accordance with Article 5 Nominations and Elections, 5.02 and 5.03 of the Bylaws of the Assistance League of Salt Lake City, I move that the following slate of nominees for the 2024-2025 Board of Directors be approved:

President: Liz Quealy

President-Elect: Ana Facelli

First Vice President, Philanthropic Programs: Merilynn Kessi

Second Vice President, Community Relations: Mary Ann Mackley

Third Vice President, Member Services: Linda Stimpson

Recording Secretary: Billie Tolman

Treasurer: Peggy Carpenter

Bylaws Chair: Val Mercer

Strategic Planning Chair: Heidi Makowski

Technology Chair: Ann Staples

Thrift Shop Chair: Susan Erickson

Assistees Liaison: Barb Slater

Consociates Chair: Debbie Smith

National Delegates: Liz Quealy, Jean Buckley, Lu Anne Lewis; Alternates: Trish Oba, Debbie Wilkerson

MOTION WILL REMAIN ON THE FLOOR FOR 30 DAYS.

Adjourned



Diane Mackin, President



Billie Tolman, Recording Secretary

Actions of the Board

The following motions requiring board approval only were passed at the March 14, 2024, Board meeting:

MOTION: I move to approve the Bylaws Chair job description dated March 2024.

MOTION: I move to approve the Consociates Chair job description dated March 2024.

MOTION: I move to amend Consociates Auxiliary Policies Article 5 Nominating and Elections 5.01 Nominating Committee by replacing "The auxiliary Secretary shall call the first meeting of the Nominating Committee" with "The previous year's Nominating Committee Chair shall call the first meeting of the Nominating Committee for the ensuing year."

Calendar

March 2024

March 18	Regular Meeting, Chapter House, 10:00 AM
March 20	Assisteens, Chapter House, 6:00 PM
March 27	Consociates, Chapter House, 5:00 PM

April 2024

April 8	Board Reports Due
April 10	Assisteens, Chapter House, 5:00 PM
April 11	Board Meeting, Chapter House, 9:30 AM
April 15	Regular Meeting, Chapter House 10:00 AM
April 24	Consociates, Chapter House, 5:00 PM

May 2024

May 8

Assistees, Ronald McDonald House, 5:45 PM

May 13

Board Reports Due

May 16

Joint Board Meeting, Market Street Grill, 11:30 AM

May 20

Annual Meeting University Marriott, 10:00 AM

June 2024

June 3

Board Training, Bambara Restaurant, 10:00 AM to 2:00 PM

June 13

Board Meeting, Chapter House 9:30 AM

June 17

Regular Meeting ,Chapter House, 10:00 AM

June 26

Consociates, Chapter House, 5:00 PM